

## Candidate Instructions

Please read the instructions and proceed carefully before you start filling the Online Application Form for IBO.

### SCHEDULE

Date of Commencement of Online Application	<b>16.11.2022</b>
Last Date of Online Application Submission (Including Payment of Fee)	<b>05.01.2023</b>
Hall Ticket / Admit Card can be downloaded	<b>TBD</b>
Date of Computer Based Test	<b>29.01.2023</b>
<b>* Any change will be updated in the website</b>	

### Candidate Eligibility Details:

*The candidates must satisfy themselves regarding their eligibility for this test before applying.*

- Life members of the Indian Orthodontics Society who have completed a duly recognized Master's Course in the specialty of Orthodontics, after 31st December 1998. Those applicants who have passed their MDS examination on or before 31st December 1998 are exempt from taking IBO Phase II examination
- Student Members of IOS [SLM Members], enrolled in a Master's program in Orthodontics in the Union of India, from any DCI recognized institution and who have completed 12 months of their course from the date of their admission

### SLM Candidate Pursing MDS:

- For SLM Candidate, currently pursuing MDS needs to upload the Declaration form.
- Specimen for Declaration form can be downloaded from Home Page by clicking on link 'SLM Candidate Pursing MDS'.

### Application Procedure:

- Please read the instructions and proceed carefully before you start filling the Online Application Form.
- Candidates can apply for any post through "Online" mode only.

## Simple steps to Apply Online

- Fill the basic registration form and note down the Registration Number.
- Login and fill details in application form.
- Upload your recent photo & signature.
- Print Confirmation Page.

### Uploading of Photograph, Signature and Documents for submission of application is required.

- The Scanned image of the Photograph of the candidate should be in JPG, JPEG format and Image size should be between 20Kb to 60Kb
- The Scanned image of Signature of the candidate should be in JPG, JPEG format and Image size should be between 10Kb to 30Kb
- If the image for Photo and Signature is not as per the need, than the candidates can convert or resize the image for Photo & Signature by visiting the Online Image Converter Websites. Candidates need to upload their Image on this Online Image Converter Website and get the images converted in respective

Size and File Type as mentioned above. Once the image is converted, then the newly converted image needs to be uploaded in the Registration Portal under their respective section.

- The Document of the candidate should be in JPG, JPEG, PDF format and size should be between 50Kb to 200Kb

Only legitimate photographs of individuals and signatures are considered as valid. Uploading images of live/dead of any nature / images of any other personality of any field shall be considered as non-eligible and such applications shall be summarily rejected, with no further communication entertained

- Please keep all these documents for future reference:

<b>Sr. No.</b>	<b>Documents</b>
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|------|--|
| (i)  | Computer Generated Confirmation Page of online Application |
| (ii) | Admit Card which will be made available shortly            |

**Note:**

- The Candidate is required to mention only his/her own mobile number and e-mail id (One mobile no. and e-mail ID can be used for filling one application only) as all information/communication will be sent by IBO on e-mail ID. The e-mail ID should be valid at least for next 12 months.
- Once the application form is completely filled in, the candidate should use the 'Final Submit' button which will save all the data/ details filled in and here the candidates will get another opportunity to check their complete application details and can edit the details, if needed.

### **Examination**

- IBO will conduct Test through online mode, consisting of questions from the topics.

**For any queries related to online application process and Exam Process, kindly contact on below given Helpdesk Number.**

Phone No. **022 - 62507758**

E-Mail [support\\_ibo2022@onlineregistrationform.org](mailto:support_ibo2022@onlineregistrationform.org)

Timing 09:00 AM to 06:00 PM (Monday to Saturday, except holidays)